

New Starter Information Leaflet Local Government Pension Scheme (LGPS)



Are you saving enough for your future?

Can you afford to live on your state pension? The maximum rate of the new state pension is £179.60 per week (2021/22)

You could start saving for your future now with the LGPS

Did you know:

- The LGPS is an **important** part of your employment package and provides an excellent range of benefits
- You pay your contributions and **your employer pays too**
- The Scheme is **flexible** - you can choose to pay less or more, and you can take your benefits anytime from age 55 to 75
- The **benefits** you get include a pension when you retire as well as immediate life cover and ill-health protection
- There are also benefits for your **loved ones** with pensions for dependants if you die.

Let's look at the detail:

Cost - The amount you pay depends on how much you are paid. The rates vary from 5.5% to 12.5%, and your contribution rate depends on the band you fall into in the table below.

Member Contribution Table (2021/22)	
If your actual pensionable pay is:	You pay a contribution rate of:
Up to £14,600	5.5%
£14,601 - £22,900	5.8%
£22,901 - £37,200	6.5%
£37,201 - £47,100	6.8%
£47,101 - £65,900	8.5%
£65,901 - £93,400	9.9%
£93,401 - £110,000	10.5%
£110,001 - £165,000	11.4%
£165,001 or more	12.5%

When you join, and every April afterwards, your employer will decide your appropriate contribution rate from the contribution table. Also, if your pay changes throughout the year your employer may decide to review your contribution rate. The contribution rates and / or pay bands in this table will be reviewed periodically and may change in the future.

	Example – Jennifer	
	Jennifer is a part-time receptionist	
	Actual pensionable pay	£18,000
	Contribution rate	5.8%
	Her contribution each month	£87 (before tax relief)

Remember, if you earn enough to pay tax, you get **tax relief on your pension contributions**, as your contributions are deducted from your pay before you pay tax.

You have flexibility to pay more - you can boost your pension by paying more contributions which you would get tax relief on. Options include Additional Pension Contributions (APCs) and Additional Voluntary Contributions (AVCs).

You also have flexibility to pay less - with the option to pay half your normal contributions in return for half your normal pension, known as **50/50**. This is designed to help members stay in the Scheme when times are financially tough.

Benefits at retirement

The LGPS is a great way to save for your future. You build up a pension from the day you join the Scheme and once you've been paying in for 2 years your benefits include:

A secure pension - every Scheme year (1 April to 31 March) an amount equal to a 49th of your pay in that year is added to your pension account. At the end of every Scheme year the total pension in your account is adjusted to take into account the cost of living (as currently measured by the Consumer Prices Index (CPI)).

Tax-free cash - you have the option, when you take your pension, to exchange part of it for some tax-free cash.

The freedom to choose when to take your pension - your Normal Pension Age is linked to your State Pension Age but you do not need to have reached your Normal Pension Age in order to take your pension. You can choose to retire and take your pension at any time between **age 55 and 75**.

Your Normal Pension Age is simply the age you can retire and take the pension you've built up in full. If you choose to take your pension before your Normal Pension Age it will normally be reduced, as it's being paid earlier. If you take it later than your Normal Pension Age it's increased because it's being paid later.

To find out your State Pension Age please visit www.gov.uk/calculate-state-pension.

A tiered ill-health retirement package - if you have to leave work at any age due to permanent ill health the Scheme provides you with a pension, paid straight away, which could be paid at an increased rate if you are unlikely to be capable of gainful employment within 3 years of leaving.

Possible early payment of your benefits - if you are made redundant or retired on business efficiency grounds and you are aged 55 or over, your pension benefits will be paid immediately unreduced.

Flexible retirement - available from age 55 if you reduce your hours or move to a less senior position. Provided your employer agrees, you can take some or all of your benefits, helping you ease into your retirement.

Protection against inflation when you've taken your pension - you can look forward to a pension for life that increases with the cost of living.

And you get peace of mind for you and your family with:

Life cover - from the moment you join the Scheme, with a lump sum of 3 years pay being paid if you die in service.

Nomination - You can nominate who receives this lump sum and we will send you details of how you can complete an expression of wish, when you join the scheme.

Cover for your family - with a pension for your spouse, registered civil partner or eligible cohabiting partner and for eligible children if you die in service or die after leaving with a pension entitlement.

Transferring other LGPS benefits into the LGPS

You can transfer previous LGPS pension rights into the Scheme. Deferred benefits held in the LGPS in England and Wales are normally automatically transferred, unless you decide within 12 months of joining the LGPS to keep them separate. However, you must tell us of any other LGPS benefits that you hold, whether you decide to transfer them into the Scheme or leave them separate. To do this, please complete form LG7 which is available at: surreypensionfund.org.

Transferring other pension benefits into the LGPS

For transfers from other pension schemes, you normally have 12 months from joining to opt to make a transfer. Please complete form LG8 which is available at: surreypensionfund.org and send it to your previous pension provider.

Opting out

You can leave the LGPS at any time once you are a member by giving your employer notice in writing. You might, however, want to take independent financial advice before making the final decision to opt out. And don't forget you can, as an alternative, opt for 50/50 which allows you to remain in the Scheme, building up valuable pension rights, but pay half your normal contributions for half your normal pension.

If you opt out before completing 3 months' membership you will be treated as never having been a member and your employer will refund to you, through your pay, any contributions you have paid during that time. If you opt out with 3 or more months' membership but less than 2 years you can take a refund of your contributions (less any statutory deductions) or transfer out your pension to another scheme. If you opt out after 2 years you will have deferred benefits in the Scheme which can, if you want, be transferred out to another scheme. If you opt out you can opt back into the Scheme at any time before the age of 75, provided you are still eligible to join the Scheme. However, if you opt out with the right to a deferred benefit you will not be able to join up your benefits should you re-join the LGPS at a later date.

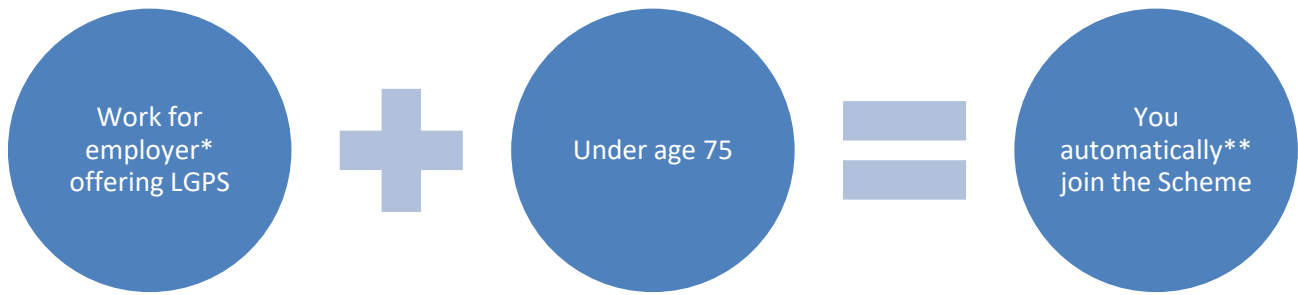
If you opt out of the LGPS and your employer is required to comply with the automatic enrolment provisions under the Pensions Act 2008, your employer may **automatically enrol** you into the LGPS at certain times. Your employer must notify you if this happens. You would then have the right to opt out of the LGPS. If you would like to opt out of the LGPS you can download a copy of the opt out form from the pension fund website at: surreypensionfund.org

To recap ...

- You have access to a scheme offering secure benefits
- You pay pension contributions and your employer pays too
- Your pension is worked out each year and adjusted for inflation, so it keeps up with the cost of living
- You have the freedom to choose when to take your pension between age 55 and 75
- You can exchange part of your pension on retirement for a tax-free lump sum
- You have peace of mind for you and your family with immediate life cover and pensions for dependants.

You can look forward to the future with confidence with the LGPS because the benefits you build up in the Scheme are secure and set out in law.

How do you join the LGPS?



* If you are employed by a designating body, such as a town or parish council, or an admission body, you can only join if your employer nominates you for membership of the Scheme. An admission body is an employer that chooses to participate in the Scheme under an admission agreement. These tend to be employers such as charities and contractors.

** If you start a job in which you are eligible for membership of the LGPS you will be brought into the Scheme if your contract of employment is for 3 months or more. If it is for less than 3 months and you are, or during that period become, an Eligible Jobholder you will be brought into the Scheme from the automatic enrolment date (unless your employer issues you with a postponement notice to delay bringing you into the Scheme for a maximum of 3 months) or if your contract is extended to be for 3 months or more or you opt to join by completing an application form, you will be brought into the Scheme from the beginning of the pay period after the one in which your contract is extended or you opt to join.

Once you have joined the LGPS, we will send you details of how you can transfer previous pension rights, complete an expression of wish, opt out of the scheme and other useful details.

Check your payslip deductions to make sure you are in the scheme

Want to know more?

This leaflet gives a brief outline of the Scheme that applies from 1 April 2014. If you want to know more about the Scheme, or if you have membership in the Scheme before 1 April 2014 and want to know how benefits built up before then are worked out, you can get more information from www.lgpsmember.org or surreypensionfund.org.

And you can get a full Scheme guide from www.surreypensionfund.org

This leaflet is for employees in England or Wales and reflects the provisions of the LGPS and overriding legislation at the time of publication. The Government may make changes to overriding legislation and, after consultation with interested parties, may make changes in the future to the LGPS.

This leaflet is a brief guide to the Scheme and cannot cover every personal circumstance. In the event of any dispute over your pension benefits, the appropriate legislation will prevail. This leaflet does not confer any contractual or statutory rights and is provided for information purposes only.

The LGPS for you, for now, for the future