  

# Food Hygiene Rating Scheme: Appeal form

## Notes for businesses:

* As the food business operator of the establishment you have a right to appeal the food hygiene rating given following your inspection if you do not agree that the rating reflects the hygiene standards and management controls found at the time of the inspection.
* **You have 21 days (including weekends and bank holidays) from the date of receipt of the notification letter to lodge an appeal.**
* Please use the form below and return it to the Lead Officer for Food from your local authority – contact details are provided with the written notification of your food hygiene rating.
* The Lead Officer for Food will review your rating and communicate the outcome of your appeal to you within 21 days.

### Business details

|  |  |
| --- | --- |
| Food business operator/proprietor |  |
| Business name | Click or tap here to enter text. |
| Business addresses | Click or tap here to enter text. |
| Business phone number | Click or tap here to enter text. |
| Business email | Click or tap here to enter text. |

### Inspection details

|  |  |
| --- | --- |
| Date of inspection | Click or tap here to enter text. |
| Food hygiene rating given | Click or tap here to enter text. |
| Date notified of rating | Click or tap here to enter text. |

### Appeal

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|[ ]  I do not agree with the food hygiene rating given by the food safety officer because (please explain below under each of the three headings). |

|  |  |
| --- | --- |
| Compliance with food hygiene and safety procedures | Click or tap here to enter text. |
| Compliance with structural requirements | Click or tap here to enter text. |
| Confidence in management/control procedures | Click or tap here to enter text. |

|  |  |
| --- | --- |
| Signature  | Signature |

|  |  |
| --- | --- |
| Name - in capitals | Click or tap here to enter text. |
| Position | Click or tap here to enter text. |
| Date | Click or tap here to enter text. |

Please return this form to: Environmental Health Service, Woking Borough Council, Civic Offices, Gloucester Square, Woking, Surrey GU21 6YL. Or email: environmental.health@woking.gov.uk