



To Secure Tenants

(insert address)

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27 July 2017

Dear Secure Tenant,

### **Sheerwater Regeneration Scheme: Special Lettings Policy**

On the 12 April 2017, I wrote to you advising that the Sheerwater Regeneration Scheme had been approved and that you would be contacted in due course once arrangements had been put in place to enable a smooth process to begin. I am sorry for the slight delay caused by the General Election but the necessary next steps have now been completed and we can begin the process of voluntarily allowing you to move out of the regeneration development area with the benefit of access to compensation payments.

The formal process of supporting you through the regeneration of Sheerwater will start from 1 October 2017 and will be wholly administered and managed by a Council Officer team experienced in housing support led by Hazel Craig-Waller. Officers from this team will start visiting you and assessing your needs to ensure that appropriate assistance is given to you during the regeneration. It is hoped that you will only have to move once but as this cannot be guaranteed you will, in accordance with the Community Charter, have the automatic right of return to Sheerwater if we have to move you out of the area for a temporary period.

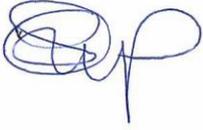
The Council at its meeting on 6 April 2017 decided it was important to allow tenants who may wish to leave the regeneration area earlier than necessary for the demolition of their home to do so. Accordingly the Executive at its meeting on 13 July 2017 approved a Special Lettings Policy to enable you, subject to availability, to move out of the Sheerwater regeneration area if you are willing to surrender the automatic right to return.

If you wish to move in advance of redevelopment please contact Hazel Craig-Waller on 01483 743870 or email [sheerwater.tenants@woking.gov.uk](mailto:sheerwater.tenants@woking.gov.uk) and your name will be added to the list of people for early contact. The formal process of enabling you to move early, subject to suitable available accommodation, will start from 1 October 2017, will be wholly administered and managed by a Council Officer team experienced in housing support and I will write to you again at that time.

If you move early with effect from 1 October 2017 you will be entitled to the same compensation you would be entitled to receive when we require you to move. The compensation under the Community Charter includes a Home Loss Payment of £5,300 plus a Disturbance Payment.

Copies of the relevant pages of the Charter are included for your convenience.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'Colin Kemp', with a stylized flourish at the end.

**Clir Colin Kemp**  
Portfolio Holder for Housing